



**Central Railside Warehouse Company Limited**

**(A Govt. of India Enterprise)**

**Ground Floor, Supreme Court Metro Station Building, New Delhi-110001**

**EXPRESSION OF INTEREST (EOI)**

**FOR**

**HIRING OF PRIVATE GODOWN FOR STORAGE OF FULLY PRESSED  
COTTON BALES FOR THE COTTON SEASON 2020-21**

**IN THE STATE OF PUNJAB**

<b>EOI START DATE</b>	<b>20.10.2020</b>
<b>EOI CLOSING DATE</b>	<b>29.10.2020 UPTO 10:00 HOURS</b>
<b>EOI OPENING DATE</b>	<b>29.10.2020 10:30 HOURS</b>

Central Railside Warehouse Company Limited invites sealed Expression of Interest for hiring of well-constructed Godowns / Warehouses owned by individuals, companies, institutions, service providers etc. and located in the State of **PUNJAB** for storage of fully pressed cotton bales (F.P. Cotton Bales) for the cotton season 2020-2021 as per indicative locations below:

Party should submit the EOI as under:

1. Envelope containing EOI form Technical
2. Envelope containing EOI form Financial
3. Declaration

Each envelope should be superscripted as “**EXPRESSION OF INTEREST FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. COTTON BALES - COTTON SEASON 2020-21**” and should contain the name and address of the party at the bottom.

The EOI form duly completed and addressed to: -

**Sr. Manager, Commercial**  
**CRWC, Corporate Office.**  
**GROUND FLOOR,**  
**SUPREME COURT METRO STATION BUILDING**  
**NEW DELHI-110001**  
**Contact Details: 011-23480120/8467015299**

should reach to the above address on or before **29.10.2020 up to 10.00 a.m.** and the same will be opened at **10.30 a.m.** on the same day, in the presence of party who may wish to remain present.

The cotton bales will be stored only after ascertaining the storage worthiness of godowns by our Terminal Manager in association with Cotton Corporation of India which will be done prior to hiring of godowns.

The prescribed EOI Form along with applicable terms & conditions can be obtained from our office at CRWC, CO, New Delhi during working hours on any working day, **up to 10:00 a.m.** on **29.10.2020** and the same is also available at CRWC's website <https://crwc.in> and government portal <http://www.eprocure.gov.in>. **Please note that the Company will engage only those godowns having CCTV cameras.**

**The selection of godowns shall be based on the storage rentals, year of construction of warehouse, safety aspects and the facilities provided etc.**

CRWC reserves its right to accept or reject partly or fully any or all EOIs without assigning any reasons thereof.

**Sr. Manager Commercial-I**  
Central Railside Warehouse Company Limited.

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**EOI – TECHNICAL**

Last date of submission: 29-10-2020 up to 10.00 A.M.

Date of opening of EOI: 29-10-2020 at 10.30. A.M

**EOI FORM FOR HIRING OF PRIVATE GODOWNS FOR 2020-21 SEASON**

1.	Name of Godown (in case of more number of godowns in premises, specify the godown names separately along with premises name)  (Full address of Godown along with land mark)	
2.	Name of Godown Owner (Individual, Companies, Institutions etc.)  The copy of partnership deed in case of partnership firm and copy of Registration certificate from concerned in case of a company, LLP, cooperatives etc. be enclosed.	
3.	Name of Contact Person & Telephone No./Mobile No.	
4.	PAN No. (Photocopy to be enclosed)	
5.	GST NO. if any. (Photocopy to be enclosed)	
6.	Availability of Weigh bridge, its capacity & working condition. If no, please specify nearest weight bridge and its distance	
7.	Whether CCTV Cameras with at least one-month backup facility installed or not. If Yes, please specify points where installed	YES / NO No. of Cameras: Points:
8.	Availability of: a) Pakka Boundary Wall (4 sides) b) Pakka approach roads from main road to all loading points of the godowns	YES / NO YES / NO

9.	Area of the godown	Total Carpet Area	Approx. Number of bales that could be stored
10.	Area to be offered to CRWC for storage of F.P. bales	Area.....Sq. No. of Compartments:..... Total Capacity: ..... In Cotton Bales	Ft.
11.	Firefighting facilities available in godowns:		
	a. Availability of continuous Water Source (Well, Tube well, bore well, Overhead tank, Underground tank etc. and its capacity)		
	b. Water storage tank and its capacity (Overhead, underground tank etc.)		
	c. Availability of Hydrants (No. of water hydrants available with hose pipe with nozzle)		
	d. Availability of Fire Extinguishers	No. of fire extinguishers	No. of sand buckets No. of water Drums
12.	Distance from the Fire Station along with name of the Fire Station		
13.	Whether hamalies for handing of cotton bales are available or not .	If Yes, Number of hamalies.....	
14.	Iron Trolleys should be provided for handling of cotton bales at the time of receipt / delivery of bales in the ratio of 1 trolley for each 2000 bales	Available / Not available If Yes, Number.....	
15.	Whether Stack Plan attached and sketch of the godown location		
16.	Whether godown is having No objection certificate from State Fire Department. (if YES, attach copy)		
17.	Whether any HT/LT Lines are passing in the godowns premises.		

We accept all terms and conditions of EOI.

Authorized Signature:  
With Stamp & Seal

Place:

Date:



**EOI – FINANCIAL****EOI FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. COTTON BALES FOR THE COTTON SEASON 2020-21 FOR THE STATE OF PUNJAB**

Name of the Godown&amp; Address: \_\_\_\_\_

We have gone through all the Terms and Conditions of the EOI and declare to abide by the same. We agreed to offer our godown/warehouse for the purpose of storage of F.P. Cotton bales to CRWC, Senior Manager-Commercial-I, CRWC, Corporate Office, Supreme Court Metro Station Building, New Delhi-110001, Contact Details: 011-23480120/8467015299 on the below mentioned rates: -

<b>A.</b>	Rate per Bale per month inclusive of all taxes excluding GST	Rs. _____ per Bale per month. (In words):.....
<b>B.</b>	GST	Rs.....Per Bale Per Month ( GST rate@....%)
<b>C.</b>	Total(A+B)	Rs.....Per Bale Per Month

**Authorized Signature and Seal****Place:****Date:**

**DECLARATION**

I/we hereby undertake to abide by all the terms and conditions of the EOI supplied by the Company and a copy annexed herewith duly signed.

We agree with the above Terms and conditions.

**Name & Signature of the party with seal**

Place :

Date :

Witness-1

Name:.....

Signature:.....

Address:.....

Witness-2

Name:.....

Signature:.....

Address:.....

## TERMS & CONDITIONS

The Central Railside Warehouse Company Limited invites sealed EOIs from reputed and well-constructed godowns/warehouses owned by individuals, companies, institutional private godown owners, service providers etc. **for storage of Fully Pressed Cotton Bales at PUNJAB.**

The EOIs should reach to this office on or before **29.10.2020 up to 10.00 a.m.** The EOIs will be opened on the same day at **10.30 a.m.** in the presence of the EOI who wish remain present at that time. The terms & conditions of the EOI are as under: -

EOIs should be submitted in the prescribed formats as enclosed. The EOI should submit these two bids in separate sealed envelopes duly marked as EOI-Technical (with declaration) or EOI-Financial and then place the two sealed envelopes into one envelop duly sealed and super scribed as **“EOI FOR HIRING OF GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2020-21 SEASON”** addressed to the Senior Manager-Commercial-I, CRWC, Corporate Office, Supreme Court Metro Station Building, New Delhi-110001, Contact Details: 011-23480120.

Preference will be given to the godowns having large storage capacity at single location.

1. The Godown should be well constructed, with **proper Pakka approach roads** from main road to all loading points in the godown. Godown should also have **Pakka compound wall** on all four sides and it should be as per insurance norms.

If there is any delay in giving delivery of F.P.Bales by way of trucks/containers getting stuck up in the godowns due to lack of proper Pakka roads in the godowns, or for any other reasons due to defect in roads or godown premises, then any extra charges incurred by the CRWC due to delayed delivery or any other charges incurred due to this reason will be recovered from the godown rent payable. The day to day cleaning of the godown will be the responsibility of by the godown owner.

2. The EOI application must have **PAN** allotted by Income Tax Department and GST Registration Number (if any).
3. The rate should be quoted on **PER BALE PER MONTH BASIS** inclusive of all taxes/cess including GST to be stated separately.
4. The contract will be effective from the date of occupancy of the particular godown.
5. Once rates are finalized no escalation in the rent/rates will be accepted during the contracted period for any reason and no extra charges will be paid by the CRWC.
7. EOIs should be submitted strictly in the prescribed EOI form along with terms and conditions which can be had from our office at CRWC, Corporate Office, Supreme Court Metro Station



Building, New Delhi-110001 during working hours on any working day, **up to 10.00 a.m. on 29.10.2020.**

8. All columns in the EOI form should be filled clearly and legibly. EOI form found incomplete in any respect is can be rejected.
9. **Payment of Godown rent:**  
Payment will be made within 30 days of receipt of bill at branch, by way of RTGS/NEFT. The godown shall have to raise the monthly bill on the rates finalized **by CRWC at the end of the month and payment will be made after statutory deductions. Monthly bill will be forwarded to our Corporate Office for payment.**
10. The godown should have proper and **adequate firefighting facilities** as stated below:
  - Continuous water supply source such as well, tube well, bore well, underground/overhead tank with proper hydrant system.
  - Four Fire extinguishers of 10 kg with validity all times at each shutter/door of the godown
  - Two Water drums near each shutter/door.
  - Sand buckets @ 3 per shutter/door.
  - Sufficient no. of CCTV cameras and having cameras at each door/shutter with minimum back up of 30 days.
11. **The validity of rate quoted will be applicable for one year from the date of submission of the EOI.**
12. **Contract period: The godown shall be taken on rent up to 31.10.2021, extendable further at the same terms and conditions however CRWC reserves the right to dehire full/part of warehouse at any time during the contract period by giving notice. However, the storage rentals will be increased by 10% after three years from the start of the contract.**
13. The godown should have **facilities such as office, watchman room, labour shed, Weigh Bridge** and all other facilities as may be required for the purpose of storage of the bales. It is agreed and clarified that the godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by CRWC for providing such facilities. Weighment of Cotton stocks will be done at the weigh bridge free of cost.
14. The godowns should have **proper Pakka approach road** for easy movement of container trucks in between the godown compartments for movement of 40 ft containers for loading during export purpose.
15. Godown owner shall ensure/agree that there will be no interference from local truck association / anti-social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P. Cotton Bales.
16. It should be ensured that floor of the godown is pukka and level is also not low, so as to expose the F.P. Cotton bales to risk of damage by flood / water etc.
17. Godowns **should have CCTV cameras** at all the important points such as entry and exit points with at least **one month back up facility. If CCTV is not available at the time of EOI, the godown owner will have to ensure that the requirement is fulfilled at the time of engagement of the godown by CRWC.**

18. Proper stacking plan should be attached along with the EOI mentioning each lot of 100 bales lot stacking and number of bales that can be stored. The stack should not be more than 8 stack height. However, the stacking plan shall be as finally decided by CRWC representative. At least 2 feet gap should be left in between the lots and while preparing stack plan, godown owner should prepare the stack plan by considering the gap between the lots. The stacking plan should be prepared by ensuring that a gap of 2 feet is maintained from the wall to each lot and also 2 feet gap in between each Lot. No lots should be stacked near the shutters. If any wrong stacking is done based on the stacking plan given which is in violation of the above norms, then the same lots would be re-stacked at the owner's risk and cost.
19. The godown should have adequate and proper arrangements for **water storage** and continuous water supply within the godown premises and also make bore-well arrangements duly fitted with working power water pumps to facilitate proper firefighting operations in case of need and also keep ready all other firefighting arrangements/ equipment which may be required in case of any emergency.
20. There should **not be electric connections in the godowns**. The godown owner should ensure that there are **no electric** installations such as wires, circuits inside the godowns in a manner which would affect the safety of Cotton stocks inside the godowns.

While engaging the godowns, the godown owner should obtain a certificate from local electrical department (A.E/D. E) mentioning that all the electrical wires are disconnected and there is no electricity inside the godowns. The certificate should be submitted to the CRWC at the time of engaging the godowns.

21. There should not be any water **leakages** inside the godown and if any damages to the stock occurred due to water leakages then the same shall be liable to be recovered from godown owner /management.

In case of any repair required for the godown, the same should be repaired without any delay. All the windows of the godowns should be closed from inside without any holes or scope of entry. All the ventilators (upper side and windows) should be sealed properly with meshes so that no birds such as pigeons shall enter inside the godowns.

In case any such deficiency is observed, the godown owner is liable to bear the penalty as imposed by CRWC. The loss caused to the Cotton stock will be recovered from the godown owner/management.

22. The godown owner should provide **dunnage material (tarpulins) free of cost** prior to stacking of bales so that the lower layer of bales do not get affected by dust/water.
23. Sufficient **Trolleys** and adequate arrangements for the weightment of the goods of Cotton bales should be made by the godown owner and he shall also maintain adequate number of weighing scales duly certified by the weights and measures department of the government.
24. The godown owner shall bear and pay regularly the necessary rent for the leased land, property tax, non-agricultural tax and /or other related taxes and outgoings etc. payable with respect to the godown land and property (schedule property) and shall ensure that no such taxes/outgoings shall remain in arrears at any point of time. Further, the godown owner hereby

agrees and undertakes to keep the schedule properly during the period of this agreement free from all encumbrances, claims and demands of whatsoever nature.

25. Insurance of stocks will not be the responsibility of the godown owner but godown owner will keep the scheduled property insured during the period of this agreement at his own cost and expenses and shall give a copy of Insurance Policy (Fire Policy covering the scheduled property) and renewals thereof to the CRWC for its record. In case of any mishap due to any reason, CRWC will not be liable to make good the losses/damages if any to the godown owner.
26. The lock and key of the godowns shall be under the custody of CRWC.
27. The godown shall be hired on the basis of requirement, its cost effectiveness and after inspection for suitability of storage of Cotton stocks and the decision taken in this regard by CRWC shall be final and binding on all.
28. Before engaging the godown, survey will be done by CRWC officials. Only after the godown is found to be satisfactory in the survey, the agreement will be made with the godown owner.
29. Godown owner/management should have their own hamalies or they should ensure that sufficient hamalies remain available at godown premises for CRWCs work. The CRWC will engage the labour contractor for job work at hired godowns for handling of bales in due course.
30. In case the godown owner is also the labour contractor or engages the labour contractor for the godown, then the loading rates for Cotton buyers will be the same as that of the rates of F.P. bales quoted by the labour contractor for CRWC and there should not be any escalation in the F.P. Bales loading rates for the Cotton buyers. The Godown owner shall ensure that he/ job work contractor complies with the labour laws and also takes "workmen's compensation policy and group personal accident policy from the Insurance company" by paying necessary premium and they shall not claim any amount on account of this from the CRWC. CRWC is in no way is responsible for any accident, during the contract period and the job work contractor / godown owner will also not claim any compensation for the same from the CRWC.
31. For godowns lacking in any of the required infrastructural facilities, necessary deductions would be made as applicable.
32. The godown owner has to follow all the acts/ rules of the State in which godown are situated pertaining to operations of warehouses and he will be solely responsible for any violation of the same, without any cost on CRWC. He will obtain the warehouse licence within 7 days from the concerned authorities as required by law.
33. The godown owner will enter into an agreement on Rs.100/- non judicial stamp paper after confirmation by the Corporation. The agreement shall come in force from the date CRWC starts storing cotton bales and shall terminate immediate on the next day of final delivery of cotton bales.
34. CRWC reserves its right to accept or reject partly or fully any or all EOIs without assigning any reason thereof, but on enquiry reasons for rejection of EOI will be informed.
35. The godown owner shall not sell/dispose of the schedule property during the currency of the contract. He will not enter the schedule property without the consent of the CRWC. In case of

any dispute relating to the contract, godown owner shall not create any hindrance in the godown operations of CRWC.

35. If any dispute arises related to the any matter relating to the contract, the dispute will be referred to the arbitrator whose decision shall be final and binding on both the parties.

**Name & Signature of the party with seal**