



# सैन्ट्रल रेलसाइड वेअरहाउस कम्पनी लिमिटेड

(भारत सरकार का उद्यम)

आईएसओ 9001:2008 प्रमाणित कम्पनी

## CENTRAL RAILSIDE WAREHOUSE COMPANY LIMITED

(A Govt. of India Enterprise)

An ISO 9001:2008 Certified Company

सीआईएन : यू63023डीएल2007पीएलसी165676

CIN:U63023DL2007PLC165676



मिनी रत्न  
Mini Ratna PSU



Date: 01.12.2016

No. HQ/CRWC/PR/Diary & Calendar / 2015-16/ 9505

To:

.....  
.....  
.....

**Sub: Printing the Diary and Table Calendar.....regarding**

Dear,

Sealed quotations as per enclosed details are invited from prospective parties for "Printing of Diary and Table Calendar" of CRWC for the year 2017 in the enclosed format, which should reach to this office by 1600 hrs latest by 12.12.2016. This will be opened on the same day at 1630 hrs. Interested parties may send their representatives on the day of opening of the quotations.

Further, Quotations received after the due date and time will not be accepted. It may please be noted that rates quoted should be inclusive of service tax and the criteria for selection will be based on lowest rates quoted by a Party.

**Encl: As above**

*Kati*

DGM (LOM)

31/11



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### SCHEDULE OF QUATATIONS

Name of Work: Printing of Diary, Table Calendars...reg.

S.No	Particulars	Quantity	Rate Per Unit	Amt.(in ₹ ) including tax
1	<p><b>Diary</b></p> <p><b>Size</b> : W- 17.5 cm x 24 cm (H)</p> <p><b>No. of leafs</b> : 300 and 16 pages company profile.</p> <p><b>Printing</b> : Four Colour, Complete layout, design, typesetting to be done by printer.</p> <p><b>Paper</b> : Ustar 120GSM Maplitho paper. Paper for inside- 70 GSM super sunshine Printing for Inside: 2 Colour. Printing on outer back cover- 4 colour printing.</p> <p><b>Cover of Diary</b> : Hard cover, Leather type Rexin with Embosing 28° ons Board hard bond with Rexin (as per our sample)</p> <p><b>Binding</b> : Section sewing with Ribbon Book mark.</p>	1500		
2	<p><b>Table Calendar</b></p> <p><b>Size</b> : 8.5 x 6.5 Inches</p> <p><b>Paper</b> : SBS 350 GSM paper</p> <p><b>Printing</b> : 4 Colour for Front Side and Back side in B&amp;W</p> <p><b>Total Pages</b> : 6+1= 7 Nos. (Back to Back ) Fabrication &amp; Binding : Top Black Wiro, UV Lamination on Photographs with Die cutting Stand for Calendar: 32 Ozn. Board pasted on texture paper.</p>	1500		

*Handwritten signature*

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### General Terms and Conditions:

- ❖ Printing material will be supplied by CRWC in soft copy. Agency will get the draft & design approved from PR deptt. before execution of work.
- ❖ Proper proof reading shall be ensured before final printing
- ❖ Number of pages may vary according to requirement and rate shall be proportionally reduced or increased.
- ❖ The rate quoted shall be inclusive of all labour, material, cartage, etc and inclusive of all taxes/VAT. Agency should write the rates both in words and figures.
- ❖ Completion period of work will be Twenty Five (25) days from the issue of work order. In case of delay in delivery beyond the specified period 25 days without adequate reasons, penalty @ 1% of the total amount will be levied per week of delay or part thereof.
- ❖ Payment shall be made after completion of work, No advance payment shall be made.
- ❖ In case of any variation from the specifications given above, 5% of total amount shall be deducted towards liquidated damages.
- ❖ CRWC reserves the right to modify, expand, restrict, scrap and re-invite the quotations without assigning any reasons.
- ❖ The soft copy of the Final Print of dairy, Table Calendar also shall have to be submitted to this office along with printed material.

*[Handwritten Signature]*

DGM (L.O.M)

PRINTER  
(STAMP)