



सैण्ट्रल रेलसाइड वेअरहाउस कंपनी लिमिटेड

(भारत सरकार का उद्यम-मिनी रत्न)

आईएसओ 9001:2008 प्रमाणित कंपनी

CENTRAL RAILSIDE WAREHOUSE COMPANY LIMITED

(A Govt. of India Enterprise - Mini Ratna)

ISO 9001:2008 Certified Company

No. CRWC-I/Estt/Maternity Benefit Leave/15-16/ 1717

Dated: 27.07.2015

**CIRCULAR**

(Ref: Minutes of BODs' 41<sup>st</sup> Meeting held on 29.06.2015 – Agenda Item 41.6)

The BOD in its 41<sup>st</sup> meeting held on 29.06.2015 conveyed its approval to grant 'Maternity Benefit Leave' to all female employees engaged on contract basis in CRWC who have completed more than one hundred and sixty days in the preceding twelve months.

Accordingly all eligible female employees on contract are hereby informed that they are entitled to avail Maternity Benefit Leave upto a period of maximum 12 weeks from the date of expected delivery, that is to say, six weeks up to and including the day of her delivery and six weeks immediately following that day as per 'Maternity Benefit Act 1961' and this takes effect from 01.04.2015.

This issues with the approval of the competent authority.

  
(S.PAL)  
GM (F&A)

**Distribution:**

1. SE/Manager (M&O)/Manager (F&A)/Manager(Engineering)/CS, CRWC, CO, New Delhi
2. All Terminal Managers
3. All female employees working on contract basis.
4. PS to MD, CRWC, CO, New Delhi
5. Executive-IT for uploading on CRWC Website

पंजीकृत कार्यालय: वेअरहाउसिंग भवन, 4/1, सीरी □□□□□□□□□□ एरिया, अगस्त क्रांति मार्ग, हाज़ खास, नई दिल्ली-110016

कॉर्पोरेट कार्यालय: भूतल प्रगति मैदान मेट्रो स्टेशन बिल्डिंग, नई दिल्ली-110001, दूरभाष: 011-23379418, फेक्स: 011-23379434

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